



# National Student Engagement Programme

Clár Rannpháirtíochta Náisiúnta  
na Mac Léinn

## 2019 Call for NStEP Trainers

### About NStEP

The National Student Engagement Programme was launched in April 2016 by the Higher Education Authority (HEA), Quality and Qualifications Ireland (QQI) and the Union of Students in Ireland (USI). The collaborative initiative focuses its work through two pillars; A National Student Training Programme and the Development of Institutional Capacity. College. In 2018/2019 twenty-three colleges worked to enhance student engagement with NStEP. The programme builds on the work previously undertaken by the HEA Working Group on Student Engagement which developed ten principles of student engagement published in April 2016.

### About the National Student Training Programme

The Introductory Class Rep Training is delivered in a 3hr training session by a NStEP Student trainer. The training materials were developed by the NStEP Working Group and sparqs in the 2016 pilot and have since been delivered to over 2250 Class Reps across the country by the pool of NStEP trainers. In 2018 an online version of the training was developed for class representatives in online programmes in partnership with Hibernia College. A specific version for class reps from postgraduate taught programmes was also developed and rolled out.



### About the Role

The 2019 NStEP Training Pool will be made up of at least 15 Student Trainers. Each trainer receives comprehensive training and is supported by the NStEP coordinator. The role offers students the opportunity to develop many different skills including communication, time management, public speaking and administration. The work is flexible and compatible with study and other commitments. Trainers will deliver the training programme from September to March in colleges across the country.

### Institutions



Athlone Institute of Technology

Carlow College

Cork Institute of Technology

Dublin City University

Dublin Institute of Technology

Galway – Mayo Institute of  
Technology

Griffith College Dublin

Hibernia College

Institute of Art, Design and  
Technology

Institute of Technology Carlow

Institute of Technology Sligo

Institute of Technology Tallaght

Institute of Technology Tralee

Limerick Institute of  
Technology

Letterkenny Institute of  
Technology

Maynooth University

National College of Ireland

NUI Galway

University of Limerick

Waterford Institute of  
Technology

## Training for the Role

Training for the role takes place in August for two days. The training is key requirement for the role.

## Responsibilities

- Attend training to develop the required skills and knowledge to deliver the NStEP Training Programme
- Prepare training materials and liaise with college staff and SU officers to plan the training events
- Deliver training to groups of college students in their institutions
- Complete administrative duties related to training, for example typing up attendance sheets, processing evaluation forms and writing session reports.
- Undertake meetings with the Student Engagement Coordinator to discuss practical and professional development.

## Skills & Attributes

- Excellent communication skills in both a group and one to one
- Excellent time and task management
- Good writing skills
- Good administration skills
- Good command of spoken and written English (min ILR Level 4)
- Knowledge of structures and governance systems in Irish Higher Education Institutions
- Competency with online tools such as Google Suite and Slack.



## Working Hours

Trainers were recruited for a minimum of 30 hours paid at a rate of €11.70 an hour. Training session demand will vary but each trainer will deliver a minimum of 4 sessions, with a limit of 2 sessions per day. Travel expenses will be covered and supplements paid at the approved rates.



## How to Apply

The application form can be found here: [Application Form](#)

Applications must be submitted before 5pm on May 22<sup>nd</sup>. Initial interviews will be completed by video conference in early June.

If you have any questions, please contact Cat O'Driscoll [nstep@usi.ie](mailto:nstep@usi.ie)

Find further information on [studentengagement.ie](http://studentengagement.ie) and follow @NStEPie on twitter for updates.

The National Student Engagement Programme is funded and supported by:

